

**Written statement of a key decision**  
**Cabinet member commissioning, procurement and assets**

<b>Title</b>	<b>Property services estates capital programme 2019/20</b>
Decision maker	Cabinet member commissioning, procurement and assets Information about cabinet, including the names and contact details of the cabinet members, can be found here: <a href="http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251">http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251</a>
Date of decision	25 July 2019
Report exemption class	Open
Reason for being a key decision	This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	To agree the property services 2019/20 estates capital works programme.  The proposed programme of works as set out in Appendix A, incorporates a series of planned project works that enables the council to deliver on its obligations to maintain buildings fit for purpose utilising the agreed £1.15m capital budget which was approved at council budget meeting of 15 February 2019.
<b>Decision</b>	<b>That:</b> <b>(a) the 2019/20 estates capital programme as set out in Appendix A be approved at a total cost of not more than £1.15m; and</b>  <b>(b) the assistant director for technical services be authorised to take all operational decisions necessary to implement the above recommendation and spend within the approved budget including final allocation of budget to the projects as listed in Appendix A provided that individual project costs do not vary</b>

	<b>from the estimate included by more than 25%.</b>
Reason for the decision	As set out in the report. Documents relating to this decision are available at <a href="http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50030343">http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50030343</a>
Options considered	<ol style="list-style-type: none"> <li>1. Without adequate expenditure on a programme of capital improvement works, property assets will depreciate and will have a negative consequential adverse bearing on the value of the estate.</li> <li>2. A lack of investment on building improvement works on council property estate assets could render them to deteriorate which will ultimately make them no longer fit for their intended purpose as well as potentially have an impact on any services located in such properties, to the extent that they may have to be closed and service delivery would be severely impacted.</li> <li>3. Absence of capital investment on improvement works to buildings that are leased to the private sector would render those properties unlettable because they are either non-compliant or are not fit for habitation and a subsequent loss of revenue to the council.</li> </ol>
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	31 July 2019

Councillor: .....	Date 25 July 2019
Cabinet member commissioning, procurement and assets (Councillor Gemma Davies)	

- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted by the relevant local authority's head of paid service.